



**City of Emeryville  
Master Fee Schedule  
Effective July 1, 2025**

**Table of Contents**

<b>Division/Department</b>	<b>Page No.</b>
Building Division	3-5
Planning Division	6-8
City Manager & City Clerk Departments	9
Economic Development & Housing Division	10
Finance Department	11
Fire Department	12-13
Police Department	14-16
Public Works Department	17-18
Child Development Center Division	19
Community Services Department	20-22
Youth Services Division	23-25
Adult Services Division	26

*For Employee discounts, please see Employee MOUs*

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**City of Emeryville  
Master Fee Schedule  
Building Division**

**Effective July 1, 2025**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>	
<b>BUILDING PERMIT</b>	0.80%	of construction valuation <sup>1</sup>
<b>Includes Sign and Demolition Permits</b>	\$ 193	minimum
Phased Construction (Applicant requests to proceed with first phase of construction prior to issuance of all building permits.)		Full permit fee, including all permit types and plan check fees, plus 25%, due at issuance of first permit.
Permit Renewal	\$ 193	Expired Permits requiring 1 inspection for final
Request Extension of Permit Expiration Date	\$ 193	
Temporary Occupancy Permit	\$ 294	Building/tenant space not classified for assembly use (new)
<b>GENERAL PLAN MAINTENANCE<sup>2</sup></b>	0.50%	of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>TECHNOLOGY FEE</b>	0.10%	of construction valuation <sup>1</sup>
Applied to all permits except solar panels.		
<b>PLAN CHECK – To be paid with submittal of application</b>		
Initial Review plus review of one resubmittal	65%	of Building Permit Fee
	50%	of Building Permit Fee
		for Residential under \$100,000.00:
	\$ 240	per hour, 2 hour minimum
Request Extension of Plan Check Expiration Date	\$ 193	
Approved Resubmittals and/or changes to approved plans, including deferred submittals		
In house	\$ 240	per hour, 2 hour minimum
Outside Consultant		Consultant's hourly fee plus 15%
Expedited Plan Check (first review in 3-5 days or less) (requires Chief Building Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)		Full plan check fees plus 50% due at submittal of application; minimum \$500
<b>ENERGY CONSERVATION – To be paid with submittal of application</b>		
Review of Title 24 Energy conservation documentation (only if Title 24 is required for the project).	12.5%	of Building Permit Fee
<b>ELECTRICAL, PLUMBING, MECHANICAL PERMITS</b>		
<b>When issued with Building Permit</b>		
Electrical	20%	of Building Permit Fee
Plumbing	18%	of Building Permit Fee
Mechanical	17%	of Building Permit Fee
<b>When Permits are issued separately*</b>		
Electrical, Plumbing or Mechanical	1%	of construction valuation <sup>1</sup>
(*The minimum fee is \$193 regardless of whether the Electrical, Plumbing and Mechanical Permits are issued separately or issued with a Building permit.)	\$ 193	minimum
<b>Solar Panel Building Permit Fees<sup>3</sup></b>		
Up to 15 kW - Photovoltaic	\$ 450	
Up to 10 kWth - Thermal	\$ 450	
Over 10 kWth - Thermal	\$ 450	\$15 per kWth over 10 kWth
<b>Commercial/Multifamily more than 1/2 family units</b>		
Up to 50 kW - Photovoltaic	\$ 1,000	
Over 50 kW - Photovoltaic	\$ 1,000	plus \$7 per kW between 50 kW and 250 kW plus \$5 per kW over 250 kW
Up to 30 kWth - Thermal	\$ 1,000	
Over 30 kWth - Thermal	\$ 1,000	plus \$7 per kW between 30 kWth and 260kWth plus \$5 per kWth over 260 kWth

Approved April 15, 2025

**City of Emeryville  
Master Fee Schedule  
Building Division**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**SEWER CONNECTION**

Residential Dwellings	\$ 1,853	per single family dwelling equivalent (SFDE) <sup>5</sup>
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All Others Uses

\$ 369	per plumbing trap
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(Note: Credit given for removed traps when previous use is abandoned for less than one year)

**STRONG MOTION INSTRUMENTATION PROGRAM (SMIP)<sup>2</sup>**

1 to 3 Story Residential	0.01%	of construction valuation <sup>1</sup>
	\$ 0.50	minimum

All Other Construction

0.02%	of construction valuation <sup>1</sup>
\$ 0.50	minimum

**GRADING PERMIT**

Grading Permit

Plan Review of Grading Permits

1%	of construction valuation <sup>1</sup>
65%	of Grading Permit Fee
\$ 161	minimum

**MICROFILM and PHOTOCOPIES**

Project Valuation to \$100,000.00

8.5" x 14"

\$ 0.50	per page
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Larger than 8.5" x 14"

\$ 1.00	per page
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Project Valuation over \$100,000.00

1%	of Building Permit Fee
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**CONSTRUCTION WORK WITHOUT REQUIRED PERMITS**

5 times cost of the actual permit

**OTHER INSPECTIONS AND FEES**

Building Inspection Requests after Business Hours

(Business Hours: Monday-Friday 8:00am-4:00 pm)

Minimum 2 hours weekday; 4 hours weekend.

\$ 178	per hour
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Subsequent Re-inspections of work made necessary by faulty or incorrect work

(CBO discretion; fee shall be paid prior to next inspection request)

\$ 220	each infraction
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Certified Access Specialist Inspections (CASp)

Inspections

\$ 187	per hour or consultant costs <sup>4</sup>
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Inspection for Reconnection of Utilities

\$ 161	per request
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Pre-Plan check prior to permit application (2 hr. minimum)

\$ 221	per hour
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Pre-Construction Meeting Consultation (2 hr. minimum)

\$ 221	per hour
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Special Inspection recognition list or (Renewal)

\$ 221	per request
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Building Occupancy Resumption Program Recognition Requests

\$ 352	per request
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Building Occupancy Resumption Program Recognition Renewals

\$ 221	per request
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Alternate Methods and Materials Request

\$ 240	per hour
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Temporary Certificate of Occupancy Requests

\$ 352	per request
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Certificate of Occupancy Requests

\$ 352	per request
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Gas/Electrical Meter Release

\$ 339	per request
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Assigned Property/Business Address

\$ 161	per request
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Plans Copy Request (except counter review)

\$ 161	per request
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**FIRE DEPARTMENT FEES**

Charge per current Fire Department Fee Schedule

**SCHOOL FEES (effective January 17, 2021 per EUSD)<sup>2</sup>**

Commercial

\$ 0.84	per square foot
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Residential (500 sq. ft. or more)

\$ 5.17	per square foot
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Self Storage

\$ 0.25	per square foot
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Live/Work

\$ 3.01	per square foot
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**CALIFORNIA BUILDING STANDARDS COMMISSION FEES (effective January 1, 2009)<sup>2</sup>**

Permit valuation \$1 to \$25,000

\$ 1.00	
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Permit valuation \$25,001 to \$50,000

\$ 2.00	
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Permit valuation \$50,001 to \$75,000

\$ 3.00	
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Permit valuation \$75,001 to \$100,000

\$ 4.00	
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Permit valuation over \$100,000

\$ 1.00	per \$25,000 or fraction thereof
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Approved April 15, 2025

**City of Emeryville  
Master Fee Schedule  
Building Division**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**Penalties (for violation of Building Regulations, EMC Title 8)<sup>6</sup>**

Administrative Citation Fines, pursuant to EMC 1-7.06

First violation	\$	102	per violation
Second violation within 12 months of first violation	\$	205	per violation
Third and each subsequent violation within 12 months of first violation	\$	513	per violation

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Planning Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "charged per formula."</b>		

**NOTE: Fees for Traffic Impact, Art in Public Places, or Bay/Shellmound Assessment District may apply<sup>2</sup>. For guidelines and calculations of these fees, consult the Building Division.**

- [1] Construction valuation shall be determined by the Chief Building Official, and shall be based on the valuation declared by the applicant, or on the most recent "Building Cost Index" published by Engineering News Record and adjusted for the San Francisco Bay Area, whichever is higher.
- [2] These fees have been established by and are collected on behalf of other departments or agencies, are listed here for reference only, and are subject to change. Please consult Building Division to determine current fees.
- [3] No other fees are charged for Photo Voltaic Solar Panels, except fees that are not controlled by the City, including but not limited to Strong Motion Instrumentation Program (SMIP), School Fees, and California Building Standards Commission Fees. These fees are set by State law (Government Code Section 66015).
- [4] Cost recovery for special cases requiring outside consultants.
- [5] "Single Family Dwelling Equivalent" (SFDE) is defined in Emeryville Municipal Code Section 7-8.305 as follows: "Each single-family living unit in a multiple-family dwelling, apartment house, condominium, or any other multiple-family structure shall be considered one (1) SFDE, except units which contain two (2) rooms or less or one (1) bedroom or less. Each living unit which contains one (1) bedroom or less or not more than two (2) rooms total shall be considered a one-half (1/2) SFDE."
- [6] Pursuant to EMC 1-7.06(a), If the offense is a continuing violation and the responsible person fails to properly cease and abate the violation, fines shall accrue for each day until abatement is verified to the enforcement officer's reasonable satisfaction.

Approved April 15, 2025

**City of Emeryville  
Master Fee Schedule  
Planning  
Effective July 1, 2025**

<u>DESCRIPTION</u>	<u>Fee</u>	
<u>Publications, Document Charges</u> <sup>1</sup>		
Maps:		
Set of 11 x 17 Zoning/General Plan maps	\$	10
Individual maps	\$	3
General Plan	\$	89
Park Avenue District Plan	\$	29
North Hollis Area Urban Design Program	\$	29
Planning Regulations	\$	42
Housing Element of the General Plan	\$	60
Stormwater Guidelines	\$	27
Parks and Recreation Strategic Plan	\$	89
Emeryville Design Guidelines	\$	89
Sustainable Transportation Plan	\$	15
Sustainable Transportation Background Report	\$	121
Pedestrian and Bicycle Plan	\$	134
Pedestrian and Bicycle Plan Appendices	\$	106
Photocopying, Per Page <sup>2</sup>	\$	0.10
Faxing, Per Page <sup>2</sup>	\$	0.10
<u>Sidewalk Café Permits (including Parklets)</u>		
Application Fee	\$	100
Annual Renewal Fee		No fee
Appeal to Planning Commission	\$	50
Appeal to City Council	\$	50
<u>Short-term Rental Permits</u>		
Application Fee	\$	289
Annual Renewal Fee	\$	232
Appeal to Planning Commission	\$	100
Appeal to City Council	\$	200
<u>Notification</u>		
Notification Fee /Property Owner Mailing Lists charged for all applications requiring Planning Commission and/or City Council Review	\$	528 plus charged per formula <sup>3</sup> if excess of 1 hour
<u>Planning Commission Study Session</u>	\$	2,000 Flat Rate
Note: Deposit to be credited to application fee if application submitted within one year.		
<u>General Plan Amendment</u>		
	At cost, charged per formula <sup>3</sup>	\$3,000 Deposit
<u>Rezoning</u>		
	At cost, charged per formula <sup>3</sup>	\$3,000 Deposit
<u>Development Agreement</u>		
	At cost, charged per formula <sup>3</sup>	\$3,000 Deposit
<u>Planned Unit Development</u>		
Preliminary Development Plan	At cost, charged per formula <sup>3</sup>	\$5,000 Deposit
Final Development Plan	At cost, charged per formula <sup>3</sup>	\$3,000 Deposit
<u>Conditional Use Permits</u> <sup>4</sup>		
Minor Conditional Use Permits - Flat Fee	\$	668
Major Conditional Use Permits - Deposit		
Residential, up to 3 units	At cost, charged per formula <sup>3</sup>	\$2,000 Deposit
Demolition of significant or residential structure	At cost, charged per formula <sup>3</sup>	\$5,000 Deposit
All other	At cost, charged per formula <sup>3</sup>	\$3,000 Deposit
<u>Temporary Use Permits</u>		
	\$	668
<u>Exceptions to Standards</u> <sup>4</sup>		
	\$	668
<u>Variances</u> <sup>4</sup>		
	At cost, charged per formula <sup>3</sup>	\$1,000 Deposit

**City of Emeryville  
Master Fee Schedule  
Planning  
Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**Design Review, including Signs<sup>4</sup>**

Minor Design Review for Signs	\$ 668	
Major Design Review for Signs	At cost, charged per formula <sup>3</sup>	\$1,000 Deposit
Master Sign Programs	At cost, charged per formula <sup>3</sup>	\$3,000 Deposit
Individual signs under Master Sign Programs	\$ 400	zoning compliance review
Temporary Signs	\$ 263	
All Other Minor Design Review:	\$ 668	
All Other Major Design Review	At cost, charged per formula <sup>3</sup>	\$3,000 Deposit

**Construction Work, Sign Installation and/or Commencement of Use Without Required Planning Permits or Approvals**

5 times cost of actual permit/approval

**Tree Removal Permits**

Not in conjunction with other planning permits  
(Other related fees from Public Works Master Fee Schedule may apply)

At cost, charged per formula<sup>3</sup> \$2,000 Deposit

**Subdivisions**

Major Subdivisions, including residential condominium conversions	At cost, charged per formula <sup>3</sup>	\$3,500 Deposit plus cost of any technical assistance such as engineer's review
Minor Subdivisions, including residential condominium conversions	At cost, charged per formula <sup>3</sup>	\$3,500 Deposit plus cost of any technical assistance such as engineer's review
Lot Line Adjustments	At cost, charged per formula <sup>3</sup>	\$3,500 Deposit plus cost of any technical assistance such as engineer's review
Parcel Mergers	At cost, charged per formula <sup>3</sup>	\$3,500 Deposit plus cost of any technical assistance such as engineer's review
Certificate of Compliance	At cost, charged per formula <sup>3</sup>	\$3,500 Deposit plus cost of any technical assistance such as engineer's review
Covenant of Easement	At cost, charged per formula <sup>3</sup>	\$2,000 Deposit

**Environmental Review**

Negative Declaration or Mitigated Negative Declaration, including Initial Study	At cost, charged per formula <sup>3</sup>	Deposit full contract amount for environmental consultant prior to start of work.
Environmental Impact Report, including Initial Study if required	At cost, charged per formula <sup>3</sup>	Deposit full contract amount for environmental consultant prior to start of work.
Notice of Determination or Notice of Exemption	\$ 111	

**Filing Fees Required by State Department of Fish & Wildlife (Effective 1/1/2018)<sup>5</sup>**

Alameda County Clerk Handling Fee (all filings)	\$ 51	
Negative Declaration	\$ 2,969	
Environmental Impact Report (EIR)	\$ 4,123	

These fees are required and set by the California Department of Fish & Wildlife and increase every January 1.

**City of Emeryville  
Master Fee Schedule  
Planning  
Effective July 1, 2025**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b><u>Administrative Fees</u></b>		
Appeals		
to Planning Commission	\$	100
to City Council	\$	200
Time Extensions (Permit Applications)		
If Granted Administratively	\$	455
If Planning Commission or City Council consideration is required	At cost, charged per formula <sup>3</sup>	
Zoning Compliance Review		
Building Permit Sign-Off	At cost, charged per formula <sup>3</sup> , if related to a cost recovery planning project; otherwise, No Fee	
Business License Sign-Off, including Home Occupations and Live/Work Unit Occupancy	No Fee	
All Other, Including Accessory Dwelling Units, Individual Signs under a Master Sign Program, Emergency Shelters, Zoning Compliance Letter, Wireless Telecommunications Facilities, and Code Interpretation	\$	528
Tobacco Retailer License (EMC 5-42)		
Initial application	\$	376
Renewal	\$	274
Amendments to conditions of approval by Planning Commission or City Council		
Any project that was originally flat fee	\$	1,329
Any project that was originally cost recovery	At cost, charged per formula <sup>3</sup>	\$1,000 Deposit
Request for Waiver of construction noise hours by City Council	\$	1,608
<b><u>In Lieu Fees</u></b>		
Open Space, pursuant to EMC Section 9-4.303(a)(3)b	\$	263      Per square foot of required open space not provided
<b><u>Penalties (for violation of Planning Regulations, EMC Title 9)<sup>6</sup></u></b>		
Administrative Citation Fines, pursuant to EMC 9-7.1502 and 1-7.06		
First violation	\$	102      per violation
Second violation within 12 months of first violation	\$	205      per violation
Third and each subsequent violation within 12 months of first violation	\$	513      per violation

**Note: For any services "charged per formula" requiring staff time or the time of City-hired consultants, charges will be as follows:**

<b>Planning Staff</b>	charged at	direct salary and benefits plus 45.76% overhead rate
<b>Consultants</b>	charged at	cost plus 10% administrative fee

**Notes**

- [1] Publications are charged at actual cost to the City. All publications can also be downloaded for free from the City's website.
- [2] CA Government Code §6253. "A common standard that is viewed as legally defensible is 10 cents per page."
- [3] All applications that are "charged per formula" [i.e. on a cost recovery basis] require an initial deposit to be paid at the time of filing. If the costs incurred in processing an application exceed this deposit, the City will bill the applicant for this additional amount. Likewise, if the deposit exceeds the costs, the balance will be refunded to the applicant. See box above for details on how charges are calculated.
- [4] Applications for Conditional Use Permits, Exceptions to Standards, Variances, and/or Design Review may be combined into a single application. The application fee shall be the sum of the individual fees for each permit type.
- [5] Applicant files with Alameda County Clerk and pays all associated filing fees, which are listed here for convenience. Please confirm current fees with Alameda County Clerk.
- [6] Pursuant to EMC 1-7.06(a), If the offense is a continuing violation and the responsible person fails to properly cease and abate the violation, fines shall accrue for each day until abatement is verified to the enforcement officer's reasonable satisfaction.



**City of Emeryville  
Master Fee Schedule  
City Manager & City Clerk**

**Effective July 1, 2025**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>
Photocopying, One Sided <sup>1</sup> (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.10 per page
Photocopying, double sided <sup>1</sup> (Including all municipal codes, agendas, packets, resolutions, etc.)	\$ 0.20
Financial Disclosure Retrieval Fee (For Documents over 5 years old) per carton <sup>3</sup>	\$ 5
Specialized Retrieval of Document (writing software)	Actual Cost
<b>DVD/Audiotape copy of City Council/Agency/Planning Commission or Advisory Body Meeting</b>	
Normal Delivery	
Per Meeting	\$ 10
Rush Delivery (Within 3 working days)	
Additional Charge Per Meeting	\$ 15
Electronic Data Record Request - Existing File	
Per Portable Data Storage Device	Cost of materials
Electronic Data Record Request - Non-existing file	
Per Portable Data Storage Device	Cost of materials and staff time to produce
City Administrative Fee for Admin of Consultant hired Projects	\$ 138 per hour
City Clerk Hourly Rate	\$ 138 per hour

**Note: For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows:**

<b>City Staff</b> <sup>4</sup>	charged at	the calculated hourly rate of their direct salary and fringe benefits, plus 45.76% for overhead
<b>Consultants</b> <sup>2</sup>	charged at	City's cost plus a 10% administrative fee

**Notes**

[1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."

[2] For any services or permits requiring staff time or the time of City hired consultants, charges will be as follows, which is referred to above as "charged per formula": City's cost plus a 10% administrative fee - Not Analyzed by NBS.

[3] Set by the State at a maximum of \$5.

[4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville  
Master Fee Schedule  
Economic Development & House  
Effective July 1, 2025**

DESCRIPTION		Fee	
Loan Subordination Fee		\$	533
Loan Origination Fee		\$	533
Income Verification Fee		no charge	
Publications			
1987 Shellmound Park Redevelopment Plan		see photocopying fee	
1987 Shellmound Park Agency's Final Report, Section 33352		see photocopying fee	
1987 Shellmound Park Final EIR		see photocopying fee	
1976 Redevelopment Plan		see photocopying fee	
Housing Element		see photocopying fee	
Urban Design Plan-San Pablo Avenue		see photocopying fee	
Program Fees			
City regulatory oversight & Technical review/assistance by Site Manager	Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies). <sup>1</sup>	At cost, charged per formula	\$517 Minimum Deposit
Capital Improvement Credit Fee <sup>2</sup>		\$	533
Rental Monitoring Fee <sup>4</sup>		At cost, charged per formula	\$5,000 minimum deposit
Below Market Rate Resale Fee <sup>3</sup>		\$	533
Below Market Rate Inspection Fee <sup>3</sup>		At cost, charged per formula	\$500 minimum deposit
Loan Payoff Fee		\$	128
Below Market Rate Inspection (after first 2) or Capital Improvement Credit Inspection (after first 1)		\$	128 Per hour
Document Modification Fee to add or remove owners from recorded agreements and Promissory Notes		\$	533
Document Modification Fee to alter terms and conditions of recorded agreements and Promissory Notes		\$	128 Per hour
Economic Housing and Development Hourly rate		\$	274 Per hour
Measure C			
Hotels operating under Collective Bargaining Agreements		\$	192
Hotels not operating under Collective Bargaining Agreements		\$	323
Audit Fee	For all City staff and/or consultant time expended to determine Large Hotel compliance with Measure C in connection with issuance of annual permit by City of Emeryville.	At cost, charged per formula	\$5,000 Deposit required prior to Permit issuance should there be violation requiring a full audit.

<b>Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:</b>		
<b>Econ Dev Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate <sup>5</sup>
<b>Consultants</b>	charged at	Cost plus 10% administrative fee
<b>This is referred to as "charged per formula."</b>		

**Notes**

- [1] Certain applicants request hazardous materials oversight pursuant to the MOU. The regulatory agencies occasionally request the City assistance in reviewing and/or monitoring response actions on their behalf. In either of these instances, the City's Site Manager will conduct certain activities, conditionally approve actions, subject to the approval of the regulatory agency(ies).
- [2] Process consists of 1) reviewing invoices and proof of payment, 2) depreciating, if necessary and 3) one inspection.
- [3] Includes 2 inspections.
- [4] The affordability agreements do not allow for increases.
- [5] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville  
Master Fee Schedule  
Finance**

**Effective July 1, 2025**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>
Photocopying, Per Page <sup>1</sup>	\$ 0.10
<b>Miscellaneous Fees</b>	
Returned check fee <sup>3</sup>	
1st check	\$ 25
2nd and each subsequent check	\$ 35
Credit and Debit Card Service Fee for all card payments (effective March 2, 2023) <sup>5</sup>	3%
<b>Program Fee</b>	
<u>Business License Processing</u>	
New Business License	\$ 71
Annual Business License renewal	\$ 12
<u>Preferential Parking Permit Program</u>	
Annual Permit <sup>2</sup>	\$ 68 per vehicle
Annual permit for low income household <sup>2</sup>	\$ 29 per vehicle
Maximum of 3 annual permits per residential address	
Maximum of 1 annual permit per business address	
Visitor's Permit-One Day	\$ 3
Maximum of 10 per household per year	
Visitor's Permit-Two Weeks	\$ 27
Maximum of 2 per household per year	
Visitor's Permit-52 week	\$ 179
Maximum of one per year per household or business.	
Permit year is September 1 to August 31.	

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Finance Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate <sup>4</sup>
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

- [1] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [2] Maximum of 3 annual permits per residential address. Maximum of 1 annual permit per business address.
- [3] Per CA Civil Code; 1st NSF Check is limited to \$25 fee; each subsequent NSF check is limited to \$35 fee.
- [4] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [5] A 3% non-refundable service fee will be assessed on all credit/debit card transactions citywide.

**City of Emeryville  
Master Fee Schedule  
Fire Department**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**INSPECTIONS**

Fire Prevention Safety Inspection of Businesses  
for compliance with Fire Code; Annual Fire Sprinkler Test Inspection.

Re-Inspection, if required - Prevention Specific		
Reinspection, all deficiencies corrected	\$ 221	Per hour, minimum charge of 1/2 hr.
Reinspection, deficiencies remaining	\$ 221	Per hour, minimum charge of 1/2 hr.
Subsequent Re-inspections of work made necessary by faulty or incorrect work	\$ 221	Each infraction

Special Inspections or Research		
During regular business hours	\$ 278	Per hour, minimum charge of 1/2 hr.
Scheduled outside of regular business hours	\$ 278	Per hour, minimum charge of 1/2 hr.

Fire Safety Inspection		
Fire prevention annual inspection	\$ 221	Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Minor <sup>1</sup>	\$ 671	Per hour, minimum charge of 1/2 hr.
Engine Company Inspections - Major <sup>1</sup>	\$ 671	Per hour, minimum charge of 1/2 hr.
Special Inspections - Prevention <sup>1</sup>	\$ 221	Per hour, minimum charge of 1/2 hr.
Special Inspections - Suppression <sup>1</sup>	\$ 671	Per hour, minimum charge of 1/2 hr.

**PERMITS**

Fire code permits (Operational) (e.g. Tents, haunted houses, carnival or fair, places of assembly; Compressed gases, Dry Cleaning, Combustible Mat, Hazard Mat, Repair garages, motor fuel dispensing, High Pile storage)	\$ 221	Per hour, minimum charge of 1/2 hr.
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**OTHER FEES**

Fire Personnel Costs Per Hour <sup>2</sup> :	\$ 447	Per hour, minimum charge of 2 hr.
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Fire Equipment Costs Per Hour, to be charged in the following situations:

a) Commercial stand by services provided upon request		
b) Response to Hazardous material release		
c) Response to chronic false alarms		
d) Recovery for Emergency Response Expenses under Code & Sections 53150-53158 to a maximum of \$1,000		
Engine Company (3 persons)		
Regular Duty Company	\$ 671	Staff per hour plus equipment cost
Special Duty Company	\$ 671	Staff per hour plus equipment cost
Aerial Truck (one person)	\$ 221	Staff per hour plus equipment cost
Staff Vehicle (one person)	\$ 221	Staff per hour plus equipment cost

First Responder Fee <sup>1</sup>	\$ 221	
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All consumable materials used in emergency incidents to be reimbursed  
at cost plus a 30% restocking charge.

**FIRE PLAN REVIEW**

Review of construction, rehabilitation or remodeling plans for occupancies under the jurisdiction of the State Fire Marshall. (collected by Community Development Department)	40% of Building Permit Fee
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Expedited Plan Check (first review in 3-5 days or less)	Full plan check fees plus 50%
Complex Fire plan review are subject to additional days for first review. (Requires Chief Building/Fire Official approval of request, based upon applicant's demonstrated need for expedited review and staff workloads)	

**City of Emeryville  
Master Fee Schedule  
Fire Department**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**PLAN REVIEW and PERMIT FEES for FIRE SUPPRESSION EQUIPMENT**

Plan review fee for submitting plans and specifications for review - Base Fee <sup>2</sup>	\$ 221	65% of permit fee (for installation of the equipment) Per hour, minimum charge of 2 hr.
Additional plan review and/or inspection required by changes, additions, or revisions to approved plans. (Per hr. and 1 hr. minimum)	\$ 221	Per hour
Permit for installation of Fire Suppression Equipment (Including sprinklers, alarm systems, smoke detection systems) <sup>2</sup>	\$ 221	1% of the total valuation Per hour, minimum charge of 2 hr.

**PLANNING AND TRAINING PROGRAMS**

Emergency Preparedness Planning		
Private Business--Employee Training	\$ 63	per hour + Materials
Public/Non Profit Organization--Employee Training	\$ 63	per hour + Materials
CPR Training and First Aid Training, 5 student minimum Non-Certified	\$ 63	per hour
Emergency Preparedness Supplies and Equipment		At cost

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Fire Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate <sup>3</sup>
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

- [1] 3 person crew assumed one hour each.
- [2] Per hour, minimum of 2 hours.
- [3] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2025**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>
<b>Report &amp; Document Reproduction</b>	
Crime Reports for Victims – Hard Copy Requested via Police Department	No Charge
Citizen Request, Per Report (If 20+ pages, .10 per add'l page)	\$ 9
Crime/Accident Report-Insurance Company, Per Report (If 20+ pages, .10 per add'l page)	\$ 10
Computer Generated Report from Police Department CAD/Records Management System, Per Report <sup>2</sup> (If 20+ pages, .10 per add'l page)	\$ 8
Faxing, Per Page <sup>12</sup>	\$ 0.10
CD / Photo CD / DVD / Thumbdrive <sup>12</sup>	\$ 33
Video Redaction Service	\$ 123 per hour
<b>Identification Services</b>	
Fingerprinting	\$ 205
Vehicle Release Certificate Fee <sup>5</sup> (Except recovered/stolen vehicle)	\$ 227
Stolen Vehicle Release	No Charge
<b>Administrative Services</b>	
Clearance Letter	\$ 13
ABC (Alcoholic Beverage Control) One Day License	\$ 213
Correctable Violation Citation (Fix-it Ticket)	\$ 8
Three (3) False Alarms (within 120 days)	\$ 78
Four (4) False Alarms (within 120 days)	\$ 104
Five (5) False Alarms (within 120 days)	\$ 104
<b>Permit &amp; Application Fees</b>	
Alarm Application Fees (Commercial Alarms only) <sup>6</sup> one time initial fee	\$ 205
Cabaret Permit Annual Application Fee <sup>7</sup> (Due, each December 1st)	\$ 1,850
One Day Cabaret Permit	\$ 1,107
One Day Dance Hall Permit	\$ 738
Bingo Game Permit	\$ 552
Card Room Fees:	
Card Room Annual License Application <sup>7</sup> (Due, each December 1st)	\$ 3,705
Card Room Employee Permit	
1. Application Fee	\$ 496
2. Renewal Fee	\$ 181
3. Replacement/Change Card Room	\$ 181
Taxicab Drivers' Permit Fees	
1. Application Fee	\$ 205
2. Application Renewal Fee	\$ 205
3. Driver's Identification Card Replacement Fee	\$ 99

Approved April 15, 2025

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2025**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>	
Fleet Management Permit Fees		
1. Application Fee	\$	415
2. Substitution/Additional Fee for each additional vehicle not listed on Fleet Management Permit Application	\$	415
Vehicle Permit Fees		
1. Application Fee	\$	99
2. Certified Copy of Emeryville Police Department Vehicle Inspection Report (to be used by other cities)	\$	57
3. Vehicle Replacement Card Fee	\$	49
Special Event Permit Fees		
Without a street closure	\$	353
With a street closure	\$	439
Peddler - Vendor - Catering Truck Permit Fees		
1. Application Fee	\$	366
2. Renewal Fee	\$	366
3. Replacement Fee	\$	107
Massage Parlor and Massage Establishment Charges <sup>8</sup> :		
Annual Permit Application, due each December 1st	\$	1,529
Massage Establishment Fee:		
Annual Permit Application, due each December 1st	\$	721
Employee Permits		
Annual Employee Permit (Applies to both Massage Parlors and Massage Practitioners) <sup>3,4</sup> (Due each October 1st for renewal by January 1st. Valid on a calendar year basis.)		
1. Application Fee	\$	577
2. Renewal Fee	\$	577
3. Replacement Fee	\$	57
Dog License Fee		
For One Year - Not Spayed/Neutered	\$	22
For Three Years - Not Spayed/Neutered	\$	34
For One Year - Spayed/Neutered	\$	10
For Three Years - Spayed/Neutered	\$	15
For One Year - Seniors (55+) - Not Spayed/Neutered	\$	5
For Three Years - Seniors (55+) - Not Spayed/Neutered	\$	10
For One Year - Seniors (55+) - Spayed/Neutered	\$	3
For Three Years - Seniors (55+) - Spayed/Neutered	\$	5
Application for Concealed Weapon Permit, Police Investigation:		
1. Background Investigation and Application Review	\$	513 Penal Code Sec. 22190
2. Issuance Fee (ID card)	\$	82 (b)(1) & (f)(1)
3. Renewal Fee	\$	513
4. Replacement ID Card and/or Modification Fee	\$	51
Application for Firearm Dealer Permit		
Background Investigation	\$	1,850
Emergency Response Expenses (Alcohol/Drug Related)		
Arrest Only	\$	1,850
Arrest With Accident Investigation	\$	2,592
Police Department Personnel Costs for Short Term Encroachments, Special	\$	366
Short Term Encroachment Permit	\$	366
Personnel Services <sup>9,10</sup>	\$	205
Cannabis Key Individual Application Fee	\$	577
Initial Cannabis Business Permit Fee	Cost Recovery	
Renewal of Cannabis Business Permit Fee	\$	843

Approved April 15, 2025

**City of Emeryville  
Master Fee Schedule  
Police Department**

**Effective July 1, 2025**

<b><u>DESCRIPTION</u></b>		<b><u>Fee</u></b>
Firearms Storage Fee <sup>13</sup>	\$	627
Police Non-Sworn Hourly Rate	\$	84
Police Non-Sworn Rate - Overtime	\$	123
Police Sworn Hourly Rate	\$	149
Police Sworn Hourly Rate - Overtime	\$	225

**Note: For any services requiring staff time or the time of city hired consultants, fees will be charged as follows:**

<b>Police Staff</b>	calculation of direct salary, fringe benefits plus 45.76% overhead rate <sup>12</sup>
<b>Consultants</b>	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

- [1] For any services requiring staff time or the time of city hired consultants, please refer to the "charged per formula" section above.
- [2] Department CAD/Records Management System, Per Page.
- [3] Applies to both Massage Parlors and Massage Practitioners.
- [4] Due each October 1st for renewal by January 1st. Valid on a calendar year basis.
- [5] Except recovered/stolen vehicle.
- [6] One time initial fee.
- [7] Due, each December 1st.
- [8] One business grandfathered.
- [9] Police Staff - calculation of direct salary, fringe benefits and departmental & citywide overhead.
- [10] Consultants - Cost plus 10% administrative fee.
- [11] CA Government Code §6253. "A common standard that is viewed is legally defensible is 10 cents per page."
- [12] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.
- [13] California Family Code 6389 and Penal Code 33880(a).



**City of Emeryville  
Master Fee Schedule  
Public Works**

Effective July 1, 2025

<u>DESCRIPTION</u>	<u>Fee</u>
<b>PERMITS/LICENSES</b>	
<u>Encroachment Permits</u>	
Application Fee	\$ 242
Plan Check <sup>9,16</sup>	\$ 326
"No Parking" signs (each)	\$ 4
Encroachment Permit Performance Security <sup>1,7</sup>	\$ 1,000 or \$10,000 bond or as provided in Encroachment Agreement
Encroachment Permit Inspection Fee (2 hr. minimum) <sup>7,22,24</sup>	\$ 433
Encroachment Permit Inspection Fee (Cost Recovery) <sup>7,22,24</sup>	\$ 198
Long Term Encroachment Permit (beyond 30 days) <sup>2,7</sup>	\$ 150
Final inspection for certificate of occupancy <sup>17</sup>	\$ 489
Encroachment Agreements <sup>18</sup>	\$ 655
Discharge of Ground Water into Sanitary Sewer <sup>10, 28</sup> Plus \$1.92 per 100 cf of discharge based on City Ordinance effective January 1, 2021	\$ 326
<u>Sewer Lateral Permits</u>	
Per Parcel, Administrative fee	\$ 252
Plus a fee for each new, repaired, replaced or abandoned lateral of:	\$ 788
or for large or complex private sewer systems. a cost recovery fee of	\$ 195 per hour
or for inspections requiring overtime, as determined by the City Engineer	\$ 295 per hour
Verification Test (only), on an existing sewer lateral	\$ 195 per test
Traffic signal or street light conduit utility locate (as needed)	\$ 392
Sewer Lateral Performance Security Deposit	\$ 1,000
Plan Check for new sewer laterals	\$ 254
<u>Private Development Projects</u>	
Site Improvement Plan Check (Engineering) - Small <sup>3,5,9</sup>	\$ 983
Site Improvement Plan Check (Engineering) - Large <sup>21,22</sup>	\$ 161
Grading and Demolition Permits <sup>9</sup>	Charge Per Current Building Permit Fee Schedule.
Trash Plan Review <sup>12</sup>	\$ 655
Construction and Demolition Waste Management Plan review <sup>19</sup>	\$ 489
Green Halo Systems C&D Waste Management <sup>11</sup>	\$ 161
SWPPP Inspection on Private Developments <sup>3,4,5</sup>	\$ 819
Trash Plan Inspection <sup>9</sup>	\$ 326
Site Improvements Inspection <sup>7,22,24</sup>	\$ 198 per hour
<u>Subdivisions</u>	
Lot Line Adjustment Plan Check and Certificate of Compliance <sup>9</sup>	\$ 818
Parcel Map Plan Check <sup>9</sup>	\$ 818
Tentative Map Plan Check	\$ 161 per hour
Final Map Plan Check <sup>9</sup>	\$ 1,311
Plat and Legal Description Plan Check	\$ 325
Digital Basemap Processing Fee <sup>6,8</sup>	\$ 161
<u>Small Cell Antenna Fees</u>	
Small Cell Antenna Street Pole Fee	\$ 314 per pole per year
<u>Stormwater</u>	
Storm water Permit Application Fee <sup>20</sup>	\$ 242
Storm water Permit C3 Plan Check <sup>21,22</sup>	\$ 325 Deposit
Plus Actual Consultant Costs <sup>7,24,30</sup>	At Cost Charged per Formula
Storm water Permit C3 Inspection <sup>7,22,24</sup>	\$ 198 per hour
Storm water C10 Plan Check <sup>9</sup>	\$ 161
Storm water Maintenance Agreement Review	\$ 489

Approved April 15, 2025

**City of Emeryville  
Master Fee Schedule  
Public Works**

Effective July 1, 2025

<u>DESCRIPTION</u>	<u>Fee</u>	
Maintenance Agreement Recording at County	\$	161
Storm water C3 O & M Inspections <sup>7,21,22,26</sup>	At Cost	Charged per Formula
Commercial / Industrial Storm water Inspections <sup>7,21,22,26</sup>	At Cost	Charged per Formula
<u>Sign Permit</u>		
Application fee	\$	242
Annual permit Renewal Fee	\$	161
<u>Arborist</u>		
Arborist Valuation Report for one (1) tree <sup>7, 21, 22, 27</sup> Included site visit and report	\$	319 first tree
Valuation of additional tree(s) <sup>7, 21, 22, 27</sup> Same property, same report	\$	17 per additional tree
<u>Dockless Mobility System</u>		
Permit Application	\$	1,000 Annually
Permit Renewal Application	\$	1,000 Annually
Permit Issuance	\$	2,500 Annually
Confiscation and Retrieval	\$	125 per device
Storage	\$	250 per device
Disposal	Actual cost	per device
<u>Vehicle Share</u>		
Permit Application	\$	1,000 Annually
Permit Renewal Application	\$	1,000 Annually
Permit Issuance Free-Floating Vehicle Share	\$	2,500 Annually
Permit Issuance Dedicated - Space Vehicle Share	\$	2,500 per dedicated space per
Meter Revenue Deposit for Free - Floating Car Share	as calculated	per vehicle
Signage and Striping for Dedicated - Space Vehicle Share	Actual cost	per space
Street tree soil investigation and planting report from consulting arborist <sup>7,21,22,27</sup>	\$	143
<u>Color Curbs</u>		
Color Curb Application Fee (for all curb colors except Blue Zones)	\$	104
<b>OTHER/MISCELLANEOUS</b>		
Memorial bench with plaque (new bench) <sup>23</sup> (plus cost to purchase and install bench and plaque)	\$	655
Memorial bench with plaque (existing bench) <sup>23</sup>	\$	325

**Note: For any services requiring staff time or the time of city hired consultants, charges will be**

<b>Public Works Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate <sup>29</sup>
<b>Consultants</b>	charged at	Cost plus 10% admin fee
<b>This is referred to as "charged per formula."</b>		

**Notes**

- [1] Or \$10,000 Bond or as required by Encroachment Agreement
- [2] Per Month After Initial 30 Days
- [3] Calculation of direct salary, fringe benefits and departmental & citywide overhead
- [4] Requiring City Oversight for Review of Improvement Plans and Inspections.
- [5] Deposit of Estimated Charges to be Paid at Application/Permit Issuance.
- [6] Charged to applicants requesting recording of lot line adjustment's, parcel maps, parcel map waivers and final maps within the City.
- [7] Placeholder for MFS; not included in cost analysis.
- [8] plus actual cost of County recording fee.
- [9] 1 check, 1 re-check.
- [10] 2 check, 1 re-check, post check.
- [11] 1 pre-check, 1 post-check.
- [12] 1 meeting with Architect, 1 check and 1 recheck.
- [14] Revenue Sourced [FY15 Revenue Details 9.8.15].
- [15] Volume of activity, labor time sourced from "PW\_COS-040116 mk edit.xlsx".
- [16] Excludes private development.
- [17] Includes two site visits.
- [18] Plus City Attorney Time.
- [19] 1 check, 1 re-check, 1 post check.
- [20] 1 check for completeness.
- [21] Actual cost of consulting inspector.
- [22] Plus actual cost of City Staff Time.
- [23] Plus actual costs to purchase bench, plaque and contractor installation.
- [24] Rate for consultant PW Inspector.
- [25] Rate for consultant plan check engineer.
- [26] Rate for consultant inspection.
- [27] Consulting Cost \$319 per tree, \$17 per each additional tree.
- [28] Plus \$1.92 per 100 cf of discharge based on City Ordinance.
- [29] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville  
Master Fee Schedule  
Child Development Center**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

*\*Fees on this page go into effect on 9/1/2025*

Application Fee (applied against first month's tuition upon approval)

\$ 54

**Non-Subsidized Fees: (Full Cost)**

**Monthly Fee\***

Infant/Wobbler Resident

\$ 2,544 Per Month

Infant/Wobbler Non-Resident

\$ 2,826 Per Month

Toddler Resident

\$ 2,311 Per Month

Toddler Non- Resident

\$ 2,570 Per Month

Pre-Schooler Resident

\$ 1,851 Per Month

Pre-Schooler Non-Resident

\$ 2,053 Per Month

**\* Monthly Fee is a flat amount per month. There are no fee reductions for City observed holidays, recesses or for time away due to illness or vacation. There is a 10% sibling discount applicable on the lowest paid tuition.**

**State Subsidized Co-Pay Fees:**

Children who participate in the State Subsidy Program pay fees between \$1.00 and \$17.75 per day based on annual household income and number of family members as determined by the State of California Department of Education.

**Other Charges**

Center provided diapers

\$1 each

Late pickup of child

\$1 per minute - first late pick up  
\$2 per minute after first late pick up

Late payment of tuition. (Tuition is due on or before the 1st of the Month)

\$3 per day, not to exceed \$50

**Photocopying at CDC, Per Page**

\$ 0.10

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

**CDC Staff** charged at

calculation of direct salary, fringe benefits plus 45.76% overhead rate<sup>1</sup>

**Consultants** charged at

Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

Approved April 15, 2025

**City of Emeryville**  
**Master Fee Schedule**  
**Community Services**  
**Effective July 1, 2025**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b>Community Events Permit</b>		
Community Event Permit, Application Fee, Resident	\$ 66	per application
Community Event Permit, Application Fee, Non-Profit	\$ 99	per application
Community Event Permit, Application Fee, Non-Resident/Business	\$ 164	per application
Community Event Permit, Security Deposit	\$ 0-1,000	per permit
Community Event Permit Fees (Non Park Rental*), Resident	\$ 97	per application
Community Event Permit Fees (Non Park Rental), Non-Profit	\$ 132	per application
Community Event Permit Fees (Non Park Rental), Non-Resident/Business	\$ 249	per application
Community Events Mailing List (required for Community for Notification)	\$ 44	per hour
*for Community Events permit in ordinance procedures		
<b>Park Rental Fees for Picnic Areas</b>		
Park Rental Application Fee, Resident	\$ 11	per application
Park Rental Application Fee, Non-Profit	\$ 17	per application
Park Rental Application Fee, Non-Resident/Business	\$ 24	per application
Doyle-Hollis Park, Sites A/B, Resident	\$ 9	per hour (Min. 4 hours)
Doyle-Hollis Park, Sites A/B, Non-Profit	\$ 15	per hour (Min. 4 hours)
Doyle-Hollis Park, Sites A/B, Non-Resident/Business	\$ 25	per hour (Min. 4 hours)
Doyle-Hollis Park, Site C/Christie Park, Resident	\$ 12	per hour (Min. 4 hours)
Doyle-Hollis Park, Site C/Christie Park, Non-Profit	\$ 19	per hour (Min. 4 hours)
Doyle-Hollis Park, Site C/Christie Park, Non-Resident/Business	\$ 28	per hour (Min. 4 hours)
Doyle-Hollis Park, Site D, Resident	\$ 15	per hour (Min. 4 hours)
Doyle-Hollis Park, Site D Non-Profit	\$ 24	per hour (Min. 4 hours)
Doyle-Hollis Park, Site D, Non-Resident/Business	\$ 32	per hour (Min. 4 hours)
Huchiun Park Site B Resident	\$ 9	per hour (Min. 4 hours)
Huchiun Park Site B Non-Profit	\$ 15	per hour (Min. 4 hours)
Huchiun Park Site B Non-Resident/Businesses	\$ 25	per hour (Min. 4 hours)
Huchiun Park Site A Resident	\$ 12	per hour (Min. 4 hours)
Huchiun Park Site A Non-Profit	\$ 19	per hour (Min. 4 hours)
Huchiun Park Site A Non-Resident/Businesses	\$ 28	per hour (Min. 4 hours)
Marina Park, Site A or E, 49 People or Less, Resident	\$ 25	per hour (Min. 4 hours)
Marina Park, Site A or E, 49 People or Less, Non-Profit	\$ 51	per hour (Min. 4 hours)
Marina Park, Site A or E, 49 People or Less, Non-Resident/Business	\$ 129	per hour (Min. 4 hours)
Marina Park, Site A or E, 50 People or More, Resident	\$ 51	per hour (Min. 4 hours)
Marina Park, Site A or E, 50 People or More, Non-Profit	\$ 77	per hour (Min. 4 hours)
Marina Park, Site A or E, 50 People or More, Non-Resident/Business	\$ 195	per hour (Min. 4 hours)
Marina Park, Site B, C, or D, Resident	\$ 15	per hour (Min. 4 hours)
Marina Park, Site B, C, or D, Non-Profit	\$ 24	per hour (Min. 4 hours)
Marina Park, Site B, C, or D, Non-Resident/Business	\$ 32	per hour (Min. 4 hours)
All Other Parks, Resident	\$ 9	per hour (Min. 4 hours)
All Other Parks, Non-Profit	\$ 15	per hour (Min. 4 hours)
All Other Parks, Non-Resident/Business	\$ 25	per hour (Min. 4 hours)
Park Open Space - Organized Group Rentals, Resident	\$ 8	per hour (Min. 2 hours)
Park Open Space - Organized Group Rentals, Non-Profit	\$ 16	per hour (Min. 2 hours)
Park Open Space - Organized Group Rentals, Non-Resident/Business	\$ 28	per hour (Min. 2 hours)
Bounce House Use Fee - All Facilities, Resident	\$ 20	per rental
Bounce House Use Fee - All Facilities, Non-Profit	\$ 26	per rental
Bounce House Use Fee - All Facilities, Non-Resident/Business	\$ 31	per rental
Deposit for Park Rentals	\$ 0-50	per rental
<b>All Facilities Rentals (except Park, Athletic Field and Pool)- Cleaning/Setup Fee</b>	\$ 42 - 201	
<b>ECCL School Gym, Pool, and Field Rental Fees *</b>		
ECCL Rental Application Fee, Resident (per application)	\$ 25	per application
ECCL Rental Application Fee, Non-Profit (per application)	\$ 37	per application
ECCL Rental Application Fee, Non-Resident/Business (per application)	\$ 50	per application
50% discount if only half gym or field is available		
ECCL Gym Rental Fee, Resident (M-TH)	\$ 35	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH)	\$ 68	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH)	\$ 75	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun)	\$ 61	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun)	\$ 96	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun)	\$ 101	per hour

**City of Emeryville**  
**Master Fee Schedule**  
**Community Services**  
**Effective July 1, 2025**

<b><u>DESCRIPTION</u></b>	<b><u>Fee</u></b>	
ECCL Gym Rental Fee, Resident (M-TH) non regulars hours (5am-8am)	\$ 26	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (M-TH) non regulars hours (5am-8am)	\$ 51	per hour
ECCL Gym Rental Fee, Non-Resident/Business (M-TH) non regulars hours (5am-8am)	\$ 55	per hour
ECCL Gym Rental Fee, Resident (Fri - Sun) non regulars hours (5am-8am)	\$ 48	per hour
ECCL Gym Rental Fee, Non-Profit and Youth Group (Fri - Sun) non regulars hours (5am-8am)	\$ 74	per hour
ECCL Gym Rental Fee, Non-Resident/Business (Fri - Sun) non regulars hours (5am-8am)	\$ 77	per hour
ECCL Gym Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Gym Rental Deposit	\$ 150-1,000	per rental
ECCL Athletic Field and/or Track Rental Fee, Resident	\$ 8	per hour
ECCL Athletic Field and/or Track Rental Fee, Non-Profit and Youth Group	\$ 35	per hour
ECCL Athletic Field and/or Track Rental Fee, Non-Resident/Business	\$ 48	per hour
ECCL Outdoor Basketball Court Rental Fee, Resident	\$ 17	per hour
ECCL Outdoor Basketball Court Rental Fee, Non-Profit and Youth Group	\$ 33	per hour
ECCL Outdoor Basketball Court Rental Fee, Non-Resident/Business	\$ 36	per hour
ECCL Athletic Field Light Fee, Resident	\$ 11	per hour
ECCL Athletic Field Light Fee, Non-Profit and Youth Group	\$ 17	per hour
ECCL Athletic Field Light Fee, Non-Resident/Business	\$ 25	per hour
ECCL Athletic Field Rental Preparation Fee	\$ 30-1,000	per rental
ECCL Athletic Field Rental Deposit	\$ 150-1,000	per rental
ECCL Swimming Pool Rental Fee (1-50 People), Resident	\$ 42	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit	\$ 76	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business	\$ 110	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Resident non regular hours (5am-8am)	\$ 31	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Profit non regular hours (5am-8am)	\$ 55	per hour
ECCL Swimming Pool Rental Fee (1-50 People), Non-Resident/Business non regular hours (5am-8am)	\$ 80	per hour
ECCL Swimming Pool Rental Fee - Each Additional 1-25 People Per Rental/Hour	\$ 25	per hour
ECCL Swimming Pool Rental Preparation Fee (per rental)	\$ 30-1,000	per rental
ECCL Swimming Pool Rental Deposit (per rental)	\$ 150-1,000	per rental
ECCL "Recreation Swim Party Area Rental", Resident	\$ 50	per rental
ECCL "Recreation Swim Party Area Rental", Non-Profit	\$ 56	per rental
ECCL "Recreation Swim Party Area Rental", Non-Resident/Business	\$ 64	per rental
<b>ECCL Building C Multi-Purpose Room</b>		
ECCL Building C Rental Fee Resident	\$ 110	per hour
ECCL Building C Rental Fee Non-Profit	\$ 142	per hour
ECCL Building C Rental Fee Non-Resident/Business	\$ 176	per hour
50% discount if only half gym or field is available		
ECCL Lifeguard/Facility Attendant (additional) <sup>2</sup>	\$ 23	
ECCL Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$ 25 - 300	per rental
<b>ECCL Building A Multi-Purpose Room</b>		
ECCL Building A Multi-Purpose Room Resident	\$ 83	per hour
ECCL Building A Multi-Purpose Room Non-Profit	\$ 119	per hour
ECCL Building A Multi-Purpose Room Non-Resident/Business	\$ 164	per hour
<b>ECCL Building A Kitchen</b>		
ECCL Building A Kitchen Room Resident	\$ 41	per hour
ECCL Building A Kitchen Room Non-Profit	\$ 54	per hour
ECCL Building A Kitchen Room Non-Resident/Business	\$ 68	per hour
<b>ECCL Teen Center</b>		
ECCL Teen Center Resident	\$ 35	per hour
ECCL Teen Center Non-Profit	\$ 68	per hour
ECCL Teen Center Non-Resident/Business	\$ 75	per hour
<b>ECCL Classrooms</b>		
ECCL Classrooms Resident	\$ 33	per hour
ECCL Classrooms Non-Profit	\$ 47	per hour
ECCL Classrooms Non-Resident/Business	\$ 53	per hour
Alcohol Use Fee - All Facilities, 49 People or Less, Resident	\$ 37	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Profit	\$ 50	per rental
Alcohol Use Fee - All Facilities, 49 People or Less, Non-Resident/Business	\$ 64	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Resident	\$ 64	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Profit	\$ 98	per rental
Alcohol Use Fee - All Facilities, 50 People or More, Non-Resident/Business	\$ 131	per rental

**City of Emeryville  
Master Fee Schedule  
Community Services  
Effective July 1, 2025**

<u>DESCRIPTION</u>	<u>Fee</u>	
<b>City of Emeryville Indoor Facility Rental Prices</b>		
City Indoor Facilities Rental Application Fee, Resident	\$ 24	per application
City Indoor Facilities Application Fee, Non-Profit	\$ 36	per application
City Indoor Facilities Application Fee, Non-Resident/Business	\$ 50	per application
<b>Ongoing Rental Discounts</b>		
12 dates or more on application % off base rate	10%	
24 dates or more on application % off base rate	15%	
40 dates or more on application % off base rate	20%	
<b>Council Chambers</b>		
Council Chambers Rental Fee, Resident	\$ 56	per hour
Council Chambers Rental Fee, Non-Profit	\$ 70	per hour
Council Chambers Rental Fee, Non-Resident/Business	\$ 77	per hour
Council Chambers Room Rental Deposit	\$ 173	per rental
<b>Recreation Center</b>		
Recreation Center, One Room Rental Fee, Resident	\$ 56	per hour
Recreation Center, One Room Rental Fee, Non-Profit	\$ 70	per hour
Recreation Center, One Room Rental Fee, Non-Resident/Business	\$ 77	per hour
Recreation Center, Entire Facility Rental Fee, Resident	\$ 138	per hour
Recreation Center, Entire Facility Rental Fee, Non-Profit	\$ 170	per hour
Recreation Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 203	per hour
Recreation Center Rental Deposit - Entire Facility	\$ 581	per rental
Recreation Center Rental Deposit - One Room	\$ 173	per rental
<b>Senior Center</b>		
Senior Center Main Hall, Stage, Kitchen Rental Fee, Resident	\$ 131	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Profit	\$ 164	per hour
Senior Center Main Hall, Stage, Kitchen Rental Fee, Non-Resident/Business	\$ 196	per hour
Senior Center Kitchen Rental Fee, Resident	\$ 64	per hour
Senior Center Kitchen Rental Fee, Non-Profit	\$ 77	per hour
Senior Center Kitchen Rental Fee, Non-Resident/Business	\$ 92	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Resident	\$ 98	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Profit	\$ 129	per hour
Senior Center Upstairs Multi-Purpose Room Rental Fee, Non-Resident/Business	\$ 164	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Resident	\$ 56	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Profit	\$ 92	per hour
Senior Center Billiards/Bar Rooms Rental Fee, Non-Resident/Business	\$ 98	per hour
Senior Center, Entire Facility Rental Fee, Resident	\$ 196	per hour
Senior Center, Entire Facility Rental Fee, Non-Profit	\$ 231	per hour
Senior Center, Entire Facility Rental Fee, Non-Resident/Business	\$ 264	per hour
Senior Center Rental Deposit	\$ 165-1,000	per rental
Senior Center Special Equipment & Services (e.g., Audio Equipment, Visual Equipment)	\$ 25 - 300	per rental
Senior Center Cleaning/Setup Fee	\$ 42 - 201	
Senior Center Janitorial Fees for Any Area(s)	Actual Cost	
Senior Center Rental Rate for Any Area(s) for Emeryville Veterans Organizations	No Charge	
<b>Child Development Center</b>		
Resident - CDC Multipurpose Room, Kitchen, Play Areas	\$ 98	per hour
Non-Profit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 129	per hour
Non-Resident/Business - CDC Multipurpose Room, Kitchen, Play Areas	\$ 164	per hour
Deposit - CDC Multipurpose Room, Kitchen, Play Areas	\$ 581	per rental
<b>Special Event Sponsorship Fee</b>		
Special Event Sponsorship Fee	\$ 100-15,000	per event
Special Event Booths, Tents, Chairs, and Tables Rental Fee	\$ 5 -100	per equipment
Special Event Booths, Tents, Chairs, and Tables - Security Deposit	\$ 100-1,000	
<b>Photocopying at Senior, Recreation, or CDC Center, Per Page</b>	\$ 0.10	

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Community Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate <sup>1</sup>
<b>Consultants</b>	charged at	cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

[2] Required for all ECCL rentals. Number of staff TBD by manager.

Approved April 15, 2025

**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 1, 2025**

<u><b>DESCRIPTION</b></u>		<u><b>Fee</b></u>	
<b>Pre-School Summer Camps *</b>		<b>\$7.19</b>	<b>Per Hour</b>
<i>Pre-School</i>	M/W/F Resident	\$ 56	per three days
<i>(3.5-5 years old)</i>	M/W/F Non-Resident	\$ 63	per three days
	T/H Resident	\$ 38	per two days
	T/H Non-Resident	\$ 47	per two days
Preschool swim lesson add-on fee		\$ 11	per day
<b>Summer Basic Day Camp *</b>		<b>\$4.03</b>	<b>Per Hour</b>
<i>(9am - 4:30pm)</i>	Resident	\$ 149	per 1 week session
	Non-resident	\$ 155	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 40	per day
<b>Morning Camp</b>			
<i>(7:30am - 9am)</i>	Resident	\$ 30	per 1 week session
	Non-resident	\$ 36	per 1 week session
	Daily Drop in Fee	\$ 8	per day
<b>Ext PM Camp</b>			
<i>(4:30pm - 5:30pm)</i>	Resident	\$ 21	per 1 week session
	Non-resident	\$ 27	per 1 week session
	Daily Drop in Fee	\$ 6	per day
<b>Summer Extended Day Camp *</b>		<b>\$ 4.04</b>	<b>Per Hour</b>
<i>(7:30am - 5:30pm)</i>	Resident	\$ 199	per 1 week session
	Non-resident	\$ 205	per 1 week session
	Sibling Discount	\$ 10	
	Daily Drop in Fee	\$ 53	per day
Sliding Scale; fees based on monthly income & family size		\$0 - \$160	
Late Registration Fee		\$ 16	After deadline but before service
Late Registration Fee		\$ 33	Paid on day service begins or after
Missing Lunch Fee		\$ 5	
Extra T-shirt/Replacement Fee		\$ 16	
Deposit for weekly camp		\$ 23	Weekly deposit non refundable and non transferable
* Summer camps offered June through August 2025 are charged fees based on the 7/1/24-6/30/25 Master Fee Schedule.			
<b>After School Program</b>			
<b>Transitional Kindergarten/Kindergarten</b>		<b>\$3.70</b>	<b>Per Hour</b>
	Resident	\$ 333	per month
	Non-resident	\$ 340	per month
	Daily Drop in Fee	\$ 24	per day
<b>1st through 5th Grades</b>		<b>\$4.17</b>	<b>Per Hour</b>
	Resident	\$ 250	per month
	Non-resident	\$ 256	per month
	Sibling Discount	\$ 11	
	Daily Drop in Fee	\$ 24	per day
Sliding Scale; fees based on monthly income & family size		\$0 - \$280	
Late Payment Fee for After-School Program		\$ 33	
Late Pick up Fee for After-School Program		\$ 1	per minute for first 15 minutes,
		\$ 2	per minute thereafter
Sibling Discount for the After-School Program		\$ 10	
<b>Before School Program</b>		<b>\$1.42</b>	<b>Per Hour</b>
<i>K through 9th Grade</i>	Resident	\$ 61	per month
	Non-Resident	\$ 69	per month
<b>Kinderbuddies</b>		<b>\$4.46</b>	<b>Per Hour</b>
<i>Mon/Wed/Fri Class</i>	Residents	\$ 165	per month
	Non-Residents	\$ 172	per month
<i>Tue/Thu Class</i>	Residents	\$ 113	per month
	Non-Residents	\$ 119	per month

**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**Youth Sports**

All Youth Sports	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

**Youth Field Trips**

Major Trips	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

**Youth Fee Classes**

Fee Classes	Residents	Direct Cost Recovery
	Non-Residents	Direct Cost Recovery Plus \$5

**Teen Programs**

Leaders In Training	Residents	\$ 79 per session
	Non-Residents	\$ 85 per session
Middle School Afterschool	Residents	\$ 41 per month
	Non-Residents	\$ 46 per month
High School Afterschool	Emery High School Students	\$ 10 per month
	Non-Emery High School Students	\$ 15 per month
Teen Center	Drop in fee Resident	\$ 3 per day
	Drop in fee Non-Resident	\$ 4
	Monthly Pass Resident	\$ 15
	Monthly Pass Non-Resident	\$ 21

**Youth Seasonal/Special Events**

Special Event Entrance Fees	\$5 - \$25
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**AQUATICS PROGRAM**

*\* Swim Lessons offered June through August 2025 are charged fees based on the 7/1/24-6/30/25 Master Fee Schedule.*

<b>Private Swim Lessons</b>	Resident	\$ 109 per session- 4 classes
	Non-Resident	\$ 115 per session
<b>Semi Private Lessons</b>	Resident	\$ 89 per session- 4 classes
	Non-Resident	\$ 96 per session
<b>Swim Lessons</b>	Resident	\$ 109 per session- 8 classes
	Non-Resident	\$ 115 per session
<b>Swim Camp</b>	Resident	\$ 240 per session- 8 classes
	Non-Resident	\$ 253 per session
<b>Water Polo</b>	Resident	\$ 55 per session- 4 classes
	Non-Resident	\$ 61 per session
<b>Camp Swim Lessons</b>	Resident	\$ 55 per session- 4 classes
	Non-Resident	\$ 61 per session
<b>Life Guard Training</b>	Resident	\$ 330 per session
	Non-Resident	\$ 338 per session
<b>Re Cert Life Guard Training</b>	Resident	\$ 118 per session
	Non-Resident	\$ 123 per session
<b>Adult CPR/AED First Aid</b>	Resident	\$ 118 per session
	Non-Resident	\$ 123 per session
<b>Aid</b>	Resident	\$ 143 per session
	Non-Resident	\$ 150 per session
<b>Swim Team</b>	2 Day/Week Practice Resident	\$ 58 per month
	2 Day/Week Practice Non-Resident	\$ 64 per month
	3 Day/Week Practice Resident	\$ 86 per month
	3 Day/Week Practice Non-Resident	\$ 92 per month
	5 Day/Week Practice Resident	\$ 174 per month
	5 Day/Week Practice Non-Resident	\$ 180 per month



**City of Emeryville  
Master Fee Schedule  
Youth Services**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**Public Recreation Swimming**

Recreation Open Swim, Adults (18+ years old), Per Day	\$ 5 per day
Recreation Open Swim, Adults (18+ years old), Per 10-Day Pass	\$ 23 per 10-day pass
Recreation Open Swim, Adults (18+ years old), Per Season	\$ 103 per season pass
Recreation Open Swim, Children (5-17 years old), Per Day	\$ 3 per day
Recreation Open Swim, Children (5-17 years old), Per 10-Day Pass	\$ 10 per 10-day pass
Recreation Open Swim, Children (5-17 years old), Per Season	\$ 56 per season pass
Recreation Open Swim, Infant/Toddler (<5 years old), Per Day	Free

**Advertising Fees**

Activity Guide Advertising (Per Issue)	
3 1/2" x 2" (business card)	\$ 136 per placement
3 5/8" x 4 1/2" (quarter page)	\$ 257 per placement
Half Page	\$ 449 per placement
Full Page	\$ 830 per placement
Discount for 3 or more guides	20%
Discount if Guide is not Mass-Printed/Mailed	50%

**Discount for registering at annual Community Expo**

Applies to all fees

10%

**Returned Check Fee**

\$ 25 per check

**Refund and Transfer Policy**

\$ 10

**Photocopying at Recreation Center, Per Page**

\$ 0.10

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

<b>Youth Services Staff</b>	charged at	calculation of direct salary, fringe benefits plus 45.76% overhead rate <sup>1</sup>
<b>Consultants</b>	charged at	Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.

**City of Emeryville  
Master Fee Schedule  
Adult Services**

**Effective July 1, 2025**

**DESCRIPTION**

**Fee**

**Adult Sports Leagues**

Residents

Direct Cost Recovery

Non-Residents

Direct Cost Recovery + \$5

**Adult Fee Classes**

Residents

Direct Cost Recovery

Non-Residents

Direct Cost Recovery + \$5

**ECCL Fitness Passport**

Includes open gym, fitness center, water exercise & lap swim

Per Day - Resident

\$ 6 per day

Per Day - Non-Resident

\$ 7 per day

Per Day - Youth/Senior

\$ 3 per day

Per 10-Day Pass - Resident

\$ 49

Per 10-Day Pass - Non-Resident

\$ 55

Per 10-Day Pass - Youth/Senior

\$ 24

Per 10-Day Pass - Youth/Senior - Non-Resident

\$ 29

Per Season - Resident - 3 months

\$ 102

Per Season - Non-Resident - 3 months

\$ 128

Per Season - Youth/Senior - 3 months

\$ 50

Annual Pass - Resident

\$ 326

Annual Pass - Non-Resident

\$ 413

Annual Pass - Youth/Senior

\$ 161

**Adult Contract Fee Classes**

Actual Cost

**Senior Center Member Classes**

Senior Center Members

FREE

General Public Under 50 and Member Guests

\$ 7 per class

**Senior Center Membership Fee**

Residents

\$ 32 per year

Non-Residents

\$ 32 per year

Volunteer fee waiver (25 hour per year required)

**Senior Center Trips Fee**

Senior Center Members

Direct Cost  
Recovery

Trip Cancellation Policy - No refunds available if cancellation is within two weeks of the trip, unless there is a waitlist and a replacement can be found. A \$10 service fee is charged for all cancellations/transfers.

Refund/Transfer Fee

Direct Cost  
Recovery

**Senior Center Special Events Fee**

various

**Photocopying at Senior Center, Per Page**

\$ 0.10 per page

**Note: For any services requiring staff time or the time of city hired consultants, charges will be as follows:**

**Adult Services Staff** charged at

calculation of direct salary, fringe  
benefits plus 45.76% overhead  
rate<sup>1</sup>

**Consultants** charged at

Cost plus 10% administrative fee

**This is referred to as "charged per formula."**

**Notes**

[1] Overhead Rate charged at 45.76% derived from the City's Cost Allocation Plan.